

**VILLAGE OF NORTHFIELD  
BOARD OF TRUSTEES  
Minutes of July 15, 2008**

- I. **ROLL CALL:** Chair Libby Hambleton, Trustees Samantha Baraw, Thomas McCarney, Richard Sutor, and James Wilson. Also present were Village Manager Nanci Allard, Chris Alger (Northfield Fire Department), Lawton Rutter (Northfield Ambulance Service), Alana Richard (Northfield Ambulance Service), and Scott Corse (VPPSA).

Chair Hambleton called the meeting to order at 7:00 p.m.

II. **PUBLIC PARTICIPATION (Scheduled)**

- a. **Scott Corse, Vermont Public Power Supply Authority (VPPSA): Ludlow Biomass Plant.** This is about a proposed project in Ludlow, Vermont. Mr. Corse gave a presentation on this specific project as well the general benefits of expanding efforts in Vermont to use biomass (i.e. wood) to generate electricity.

III. **ACTION ITEMS**

a. **Approval of Minutes**

1. **June 24, 2008 (Regular Meeting):** Motion by Trustee Sutor, seconded by Trustee Wilson, to approve the minutes. **Motion passed 5-0-0.**

b. **Approval of Bills**

1. **Warrant #02-09.** Motion by Trustee Wilson, seconded by Trustee Sutor, to approve Warrant #02-09 in the amount of \$335,341.32. **Motion passed 5-0-0.**
2. **Validation of Warrant #01-09B:** Motion by Trustee McCarney, seconded by Trustee Wilson, to validate Warrant #01-09B in the amount of \$275,926.00. **Motion passed 5-0-0.**

- c. **Sidewalk Paving.** Superintendant of Public Works William Lyon developed a proposal to repair the sidewalks around the Village Common. Trustee McCarney has concerns on this item with regard to ownership of the existing sidewalks. This is part of the Village Common Project; we have tried for state grants for several years and have never been selected. Manager Allard will be working to determine ownership of these areas. Our crew will do what they can. Motion by Trustee McCarney, seconded by Trustee Sutor, to approve the proposal contingent upon Manager Allard getting the needed easements from property owners. **Motion passed 5-0-0.** The Board will hold a site visit on the Village Common prior to the next regular meeting (07/29/08) in order to view the situation.

- d. **Tuckaway Lane.** We now have the legal paperwork from Thomas Tucker deeding Tuckaway Lane to Northfield Village. Manager Allard recommends that we accept this pending approval from our attorneys. We do not yet have the all of the necessary utility easements. Once we get the easements and attorney approval, Tuckaway Lane will be added to the list of Village Streets.

IV. **REPORTS**

a. **Village Manager**

1. **Water Project.** All is going well and Munson Earth Moving is actually ahead of schedule.
2. **King Street Substation Upgrade.** This project also is going well

**b. Committee Reports**

1. **Merger Committee.** The Merger Committee will meet next Tuesday (07/22/08) at 6:30 p.m. in the Municipal Building.

**c. Miscellaneous**

1. **Efficiency Vermont Project.** The group is scheduled to meet this Thursday (07/17/08) here in the Community Room at 7:00 p.m.

**V. PUBLIC PARTICIPATION (Unscheduled):**

- a. **Chris Alger: Northfield Annual Safety Day Committee.** Mr. Alger reported that the 15<sup>th</sup> Annual Safety Day would be held this coming Saturday (07/19/08). Mr. Alger invited the Town Selectmen and Village Trustees to come and help open the ceremonies as well as attend the closing ceremony with Governor James Douglas.
- b. **Richard Madison and Andrew McMichael, DeWitt Clinton Masonic Lodge: "Cruise-In" on Village Common.** The Masonic Lodge has been soliciting participation from the businesses located on the Common to see if they would be interested in being open for a "cruise in" (antique car show) and if any had objections to the Common being blocked off during the posted time for the event. They have received several positive responses for businesses being open during the event and no negative response regarding the Common being blocked off. They would like use of the Village Common on Saturday, August 2, 2008 from 2:00 p.m. to 6:00 p.m. They would like to close at least half of the Common from traffic. The Board previously recommended that they speak to the Village Manager, the Superintendent of Public Works, and the Police Chief regarding traffic control, electricity, etc. Motion by Trustee Sutor, seconded by Trustee McCarney, to authorize Manager Allard to give whatever permissions are appropriate for this event. **Motion passed 5-0-0.**

**VI. EXECUTIVE SESSION:** Motion by Trustee Sutor, seconded by Trustee Wilson, to enter in to executive session to discuss personnel matters. **Motion passed 5-0-0.**

The Board went into executive session at 8:33 p.m.

Motion by Trustee Wilson, seconded by Trustee Sutor, to come out of executive session. **Motion passed 5-0-0.**

The Board came out of executive session at 9:46 p.m. No action was taken.

**VII. ADJOURNMENT:** Motion by Trustee Sutor, seconded by Trustee Wilson, to adjourn. **Motion passed 5-0-0.**

The Board adjourned at 9:46 p.m.

Respectfully submitted,

*Samantha H. Baraw*

Samantha H. Baraw, Clerk

These minutes are subject to approval at the next regular meeting.